

# Fee Schedule 2023/2024

(Approved by the BoD in February 2023)

## 1. Application / Registration Fee

The application/registration fee of 340 € per student is an annual fee. The initial application /registration fee must be submitted with the application package. Payment of the application/registration fee does not guarantee admission to the school. This fee is non-refundable, unless the admission of the student is denied by the school. It should be paid by bank transfer.

The registration fee of 340 € per returning student will be applied to the tuition invoice for the upcoming school year.

In addition to the registration fee a pre-payment of the tuition in amount of 1.500 EUR applies for new entries. The pre-payment is due for payment together with the registration fee. It is non-refundable, unless the admission of the student is denied by the school. The pre-payment will be applied toward the tuition payment.

## 2. Infrastructure Fee

The infrastructure fee does not apply to the Early Years Program. The infrastructure fee applies to all students enrolled in Grade 1 and above. For school year 2023/2024, the following fees shall apply:

1st year of admission:	4.200 €
Following three years (per year):	840 €

The infrastructure fee is used for improvements and for expansion of the school's facilities. It is payable by August 1, 2023 or 14 days after the date of invoice in case of mid-year entry. The infrastructure fee is not refundable upon withdrawal of the child from the school.

Students re-enrolling at the FIS after an absence of one or more full years will be considered to be in their second year at the FIS in regards to the infrastructure fees. If students re-enroll at the FIS after an absence of less than a full year, the infrastructure fee will not be invoiced again for the respective school year.

## 3. School Tuition

a. FIS Early Years Program	
Tuition fee all groups:	12.900 €
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b. FIS School	
Grades 1 - 2	13.550 €
Grades 3 - 4	14.200 €
Grade 5	14.850 €
Grade 6	15.440 €
Grades 7 - 8	16.090 €

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Grade 9	16.740 €
Grade 10	17.390 €
Grades 11 -12	18.255 €

## 4. Pro-Rata Payments

Application / registration and infrastructure fees are not prorated and are non-refundable. Percentage of tuition fee payable upon late enrollment:

Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
100%	100%	95%	85%	75%	65%	55%	45%	35%	25%

Percentage of tuition fee refundable upon early departure:

Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
87,5%	75%	62,5%	50%	37,5%	25%	12,5%	0%	0%	0%

In cases of early departure, the membership in the Franconian International School e.V. must be terminated by giving 10 working days' notice prior to the end of the month. Any refund of tuition fee will be paid two weeks after the student's last school day.

## 5. Loyalty Bonus

An annual 5% reduction in tuition fee is available once a student begins his/her fifth full consecutive year at the FIS, excluding the years in the Early Years Program. This bonus will apply to all further full consecutive years they are enrolled at the FIS.

Mid-year enrollments will not be applied towards the loyalty bonus.

## 6. Transportation Fee

For further information about the fee for the FIS Bus Transport Service, please see the "Terms of Use of the Transport Service".

## 7. Payment Schedule

Fees must be paid by bank transfer only. Payment in cash or by check is not permitted. No student will be admitted to the school until all of the requirements of the payment schedule have been met as outlined below.

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## Option 1: Payment in full

Payment in full of the registration fee, infrastructure fee and tuition fee must be received 14 days after the date of invoice, but no later than August 1, 2023.

## Option 2: Payment in eight (8) installments

The tuition fee may also be paid in eight monthly installments between August 1 and March 1. Payment in monthly installments requires a direct debit withdrawal authority to be completed and returned to the school by no later than July 15, 2023. The SEPA direct debit mandate has to be renewed each year. The first installment will be withdrawn on August 1 and the final installment will be withdrawn on March 1. Payment in cash, by check or by bank transfer is not permitted.

The registration and the infrastructure fee cannot be paid in monthly installments and will be withdrawn with the first tuition installment on August 1.

## Mid-year enrollment payment schedule

School fees for students enrolling mid-school year must be paid in full 14 days after the date of invoice.

## 8. Other Services

FIS single day class field trips and the Secondary School one-week field trips are mandatory and included in the cost of tuition up to a certain amount. If the cost of a field trip exceeds this included part of the costs and for voluntary field trips, e.g. MUN, the FIS reserves the right, to charge the costs partially or total to the parents.

Other charges (e. g. lunch, optional programs) will be invoiced separately for those participating.

The FIS provides Student Support Services for students with learning exceptionalities. In general, Student Support Services are included in the School Tuition. In case, students need support, which cannot be granted within the FIS student support parameters, the FIS reserves the right to charge extra fees for these services.

## 9. Student Exchange

For students, who decide to spend a full year on a student exchange program at another school, no fees apply for the respective school year. The student will stay enrolled with the FIS during the year of absence and the spot for the following year will be reserved. The exchange year does not count to the five consecutive years at the FIS, which have to be fulfilled to benefit from the Loyalty Bonus according to section 5.

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If the student does not return to the FIS after a student exchange year, a compensation fee is due for payment. The amount of the compensation fee is determined by the tuition for the respective grade level, the student would have returned to. 25% of the compensation fee has to be paid as a deposit prior to the student exchange year. This payment will be applied toward the tuition payment of the following year.

## 10. Financial Assistance

Families may apply for financial assistance. The Presidential Committee of the Board of Directors is authorized to reduce tuition fees. The application for a fee reduction will not be considered until after the student has been accepted for admission.

Applications for fee reduction should be submitted prior to the start of the new school year. They will be treated confidentially. Families enrolling their children during the school year are also eligible for fee reduction.

Tuition reduction does not apply to the Early Years Program. A reduction is only valid for one year and application for reductions for further school years must be made in the same manner.

Decisions regarding fee reductions will be made as soon as possible but may not be finalized before the start of the school year. While decisions are pending full fees are applicable. Substantial changes of the income situation at any time during the school year will lead to a reconsideration of the decision about the reduced school fees. As a prerequisite for the reconsideration, the parents have to submit substantive evidences for the respective change.

April 2023