

# PTO Guidelines for Allocation of Funds

These guidelines provide an overview of the usage of PTO funds for the school community. Projects the PTO support aim to complement and/or extend the curriculum and service learning at the FIS and to strengthen the school's relationship with the local community. The amounts granted to the different projects are at the discretion of the PTO Executive Board and subject to the availability of funds.

There are four categories to which the PTO funds can be allocated:

#### PTO Events:

Annual events that are for the benefit of students and/or the community.

## FIS Educational Projects:

Projects that are initiated and carried out by a specific school department or FIS student group, or projects suggested to or by the PTO for a specific purpose that will ultimately benefit the students and are inline with the mission and vision of the FIS.

## Local Community Projects (within Germany):

PTO and/or school initiated projects within the local community or Germany at large.

#### Global and International Projects:

PTO and/or school initiated projects at an International level.

All funds raised at PTO events go to the PTO account.

\*Cases in which a FIS student or student group are raising funds at any event within the school, the funds will be transferred via cost centers, as explained in the CAS Guidelines "Fundraising at the FIS"

https://the-fis.de/wp-content/uploads/2017/05/CAS\_Fundraising\_17-18.pdf.