

Zeugnisanerkennungsstelle für den Freistaat Bayern [Code of Arms]

Bei der Ministerialbeauftragten für die Gymnasien in Oberbayern-West¹

No. A 585/10/Sch

Effective: January 2011

Information Leaflet

Recognition of a secondary school qualification with examination certificates from
England, Wales and Northern Ireland

A secondary school qualification with examination certificates will be recognized for the (International) General Certificate of Secondary Education ((I)GCSE) if the following conditions apply:

1. Basic Requirement:

Proof of ten ascending years of attendance at a school when taking the examination for the (International) General Certificate of Secondary Education

2. Additional requirements:

2.1 Subject Choices

It needs to be attested, that each of the following examinations for the (I)GCSE were passed with the English Grade C in each individual subject:

- a) two languages (see 2.2)
- b) Mathematics
- c) a natural science ("Physics" or "Chemistry" or "Biology" or "Science")
- d) one social study ("History" or "Geography" or "Economics")

2.2 Requirements for the Language Exams

- a) If credit is to be given for the subject "English" it must be at a "native speaker" level ("First language English")
The exam courses "English as a Second Language" and "English for Speakers of other Languages", as well as language courses and language certificates shall not be taken into account.
- b) "German"
The examination subject "German" may be counted as a language subject for applicants who are native German speakers.

2.3 Short Courses

"Short Courses" exams shall not be assessed for the recognition of a secondary school diploma.

P.T.O.

¹ Office for the recognition of diplomas in the state of Bavaria, under the ministerial commissary for secondary schools in Upper Bavaria West

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2.4 Examinations for the General Certificate of Education at the Advance Subsidiary Level and the Recognition there of:

Individual exams at the Advanced Subsidiary Level (AS-Level) may replace the corresponding exams for the (I)GCSE. This shall, however, not lead to a favorable placement.

2.5 (Re-) entry into the Bavarian School System

Admission to a higher academic year lies within the authority of the respective principal.

Therefore, we recommend clarifying in advance any procedures for (re-)admission into a Bavarian Gymnasium (academic high school) with the respective school counselor or principal.

Furthermore, we advise that students who are planning to transfer to the Bavarian educational system inform themselves additionally at the relevant school information centers (see

www.schulberatung.bayer.de)

2.6 Application Documents

For issuing of a decree of recognition the following documents are required:

- Completed application form
(download at <http://www.km.bayern.de/schueler/abschluesse/zeugnisanerkennung.html>)
- Personal data sheet listing your school education, specifying which grade level was completed in which school year
- Photocopy of personal identity card or passport
- Final report card of the last grade level which was completed within the German school system, as an original or certified photocopy
- All final examination certificates for the (International) General Certificate of Secondary Education, as an original or a certified photocopy
- By mail: return postage: € 3,50 when submitting originals (for return with registered mail) or € 1,45 when submitting certified photocopies; if the certificates are submitted in person: € 0,55

The letter of recognition can only be issued on the basis of the final, official examination certificates by the English examination authorities.